



Manly Warringah Football Referees
Association Inc.
P.O. Box 1091, Dee Why, NSW 2099

Minutes of MWFRA Committee Meeting Monday, 8 October 2018

Venue MWFA Cromer Park
Time 7:30pm
Committee Members Rob Brennan (RB), Trevor Croal (TC), Jonathon Taylor (JT), Ethan Ryan (ER), Nick Beaugard (NB), Sigrid Mulherin (SM), Jack Morales (JM), Richard Socratous (RS)
Apologies Wayne Plant, David Le Ban, Frank Maiuolo, Ivica Covic, Josh Courts

No.	Minute	Action on	When
1.	RB opened meeting at 7:34pm and recorded attendees and apologies	RB	completed
2.	Review minutes from previous meeting on 10 September 2018. Motion to accept minutes, moved by JT and seconded by NB.	RB	completed
3.	<i>Item moved forward from meeting on 11 June 2018 and remains on hold till next meeting on 10 September 2018.</i> <i>Notes from meeting on 11 June: Committee reviewed handout from Community Bank – Bendigo Bank detailing their support for local clubs and teams. Opportunity to obtain financial support for MWFRA and what commitment is required. Action on NB to liaise with Community Bank and to contact Phil Moss who is now the NAB Regional Manager to explore potential sponsorship opportunities.</i> Update on 10 Sept by NB - Bendigo Bank are sending us a formal proposal that will be tabled at next Committee Meeting. Still need to speak to Phil Moss from NAB. Update on 8 Oct by NB – Still awaiting formal proposal from Bendigo Bank, NB to follow up. Action on RB to send NB contact details for Phil Moss from NAB.	NB & RB	Update by 12 Nov
4.	NB advised that Microsoft have an offering whereby they provide Associations with Office365 for free. Motion for NB to contact Microsoft to apply for a free version (or use of) of Office365 for appropriate use by the MWFRA. Motioned by JM and seconded by NB.	NB	Update by 12 Nov
8.	<i>Carried forward from last meeting: JT to provide the list of names of senior referees that have not provided WWC. JT sent this to SM contains 85 referees.</i> Update on 8 Oct: SM to send an email to the 85 referees who have not provided details of the working with children certificate, giving them six months notice to provide. Should this not be provided, registration for 2019 will not be approved until provided.	SM	15 Oct
10.	TC provided gear sales for the month and value of stock on hand.... Discussed the ongoing review and plans for uniforms for 2018 and ongoing. Agreed that JM, TC and ER to review three suppliers (Adidas, Umbro and Kanga) and provide a recommendation to the committee for next meeting	TC, ER & JM	12 Nov



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11.	<p>iCompman has created an issue where PL/R referees have been paid the PL fee. While the agreed match fee for PL's is higher than the fee for the PL/R games, the Committee considered if this is correct or should the PL's and PL/R's referees be paid the same on the basis that the PL/R's are not a 2nd division team but in fact are a squad with the PL's.</p> <p>Motion from RB to pay PL/R's the same as PL referees for the 2019 and ongoing season. Carried unanimously by the committee.</p>	NB	12 Nov
12.	<p>There are two plastic containers stored at the Cromer Park Clubhouse containing various MWFRA documents, records, paraphernalia etc spanning the last two to three decades. The MWFA have also requested that these be stored elsewhere. The committee considered whether these documents should be scanned and a soft copy securely held with the hard copies disposed of. It was decided that a committee member will be nominated to go through the containers and create an inventory, then we can determine what can be disposed of, retained (soft and hard copy) etc.</p> <p>Also discussed if we could locate a member who would be interested in the role of "Historian" (not a committee position) to create a historical document register.</p> <p>Action: SM to email all members asking if they would be interested in the role of "Historian".</p>	SM	9 Oct
13.	SM to follow up with MWFA on the recent survey results completed by players, officials and referees.	SM	12 Nov
15.	<p><i>From previous meeting on 10 Sept: Discussions about payment to Jeremy Denham for photography throughout 2018 season. Moved by NB and seconded by WP to pay him a one-off payment of \$300.</i></p> <p>Update on 8 Oct: NB to action payment of \$300 to Jeremy Denham for his photography during the 2018 season. NB to also contact Jeremy to advise same</p>	NB	15 Oct
16.	<p>Treasurer update:</p> <p>NB provided an update on the Balance sheet and Profit and Loss as at 8 October 2018. RB and other committee members raised several questions, resulting in the following actions for NB:</p> <ul style="list-style-type: none"> • Enquire with ING and ME Bank for Term Deposit (who is offering best interest rate for MWFRA cash at Bank) • Reallocate Assessor Fees for ER <p>Referee Fees</p> <ul style="list-style-type: none"> • SM Admin Reimbursement • Communication Equipment • Training and Gear for 1st Year Team Referees <p>Ensure we match invoicing Budget to MWFRA</p> <ul style="list-style-type: none"> • \$35 for SM • \$7k for Equipment • \$364 for Player Fees <p>Branch Course Football NSW (Football NSW Rego Fees)</p>	NB	12 Nov



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	<p>Reallocate the following:</p> <p>Genecy Group Allocation</p> <p>Check Employee Course Attendance with David Mason</p> <p>Previous Years Adjustment</p>		
	<p>Administrative Assistant update:</p> <p>MATCHREF</p> <ul style="list-style-type: none"> No resolutions to any major issues I have had this season. They will make minor changes and assist on a singular issue but do not appear to be interested in implementing any of the changes/suggestions/ideas that I request <p>GENERAL</p> <ul style="list-style-type: none"> Summer soccer appointments – again issues with how appointments are being done. A family member is also having issues with their appointments. Forest Killarney and Mosman both running summer soccer competitions – are these sanctioned by the MWFA – in which case should we be making a stand that referees accreditation and registration is current? Also, not sure if anyone is assisting/mentoring. There is no mentoring at the Cromer SS and the referee organiser has sent out emails with complaints from parents regarding the referees. Nick and Ethan have done work on the Masterfile but we are still working on it and I would like to add WWC to this file so all information is held in one place. I have been checking WWC numbers and some of the numbers we have been supplied are not valid. Will email those affected plus would like to send out email to those that haven't supplied reminding them they will need one for registration in 2019. Have supplied referees to 2 rounds of Champion of Champions – trying to ensure that several referees receive this opportunity and not the same ones each time. Have not received our allocation for Round 4 this coming week. I did have an issue with a junior referee not attending his appointments and I'd like to thank Richard for stepping in to cover those games. Tony Davies oversees the referees on the day but unfortunately, he did not contact me until after kick-off with this issue. <p>EMS and REFEREE MATCH PAYMENTS</p> <ul style="list-style-type: none"> I believe we have paid all outstanding games. I have received numerous complaints about the time it has taken to resolve issues re payments with some referees contacting Dave Mason as well. We need to speed up the resolution process in 2019. Difficulties with payment of games when referee does not enter their name in the EMS – possibly look at some deduction in payment if they do not do this by Monday morning 9am? Will only work if compman fixes the issue of Karon and Lee-Anne's entries deleting the referee's name 		



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18.	End of year committee dinner was agreed to occur on 30 November. SM and RS to find a suitable venue that's within budget. Noted that committee partners are invited at their own cost	SM & RS	12 Nov
19	RB and SM will follow up with Damien Bury to ensure all communication kits are located then a full assessment of each kit to ensure its in good working order.	RB & SM	
Meeting closed at 10:45pm			