



Manly Warringah Football Referees
Association Inc.
P.O. Box 1091, Dee Why, NSW 2099

Minutes of MWFRA Committee Meeting Monday, 11 March 2019

Venue	Harbord Bowling Club
Time	7:30pm
Committee Members	Toby Williams (TW), Trevor Croal (TC), Wayne Plant (WP), Jonathon Taylor (JT), Ethan Ryan (ER), Nick Beaugeard (NB), Frank Maiuolo (FM), Jack Morales (JM), Craig McBurnie (CM), Luciane Lauffer (LL), Kevin Martin (KM), Richard Socratous (RS), Sigrid Mulherin (SM) – Administrative Assistant
Apologies	Josh Courts, Jonathon Taylor, David Page

No.	Minute
1.0	Opening and Welcome
	TW opened the meeting at 7:40pm and welcomed the attendees.
2.0	Apologies
	Apologies recorded as per above.
3.0	Confirmation of Minutes of previous meeting
	Reviewed minutes from previous meeting on 11 February 2019. Motion to accept minutes, moved by WP and seconded by FM.
4.0	Business Arising
	1. Richard Tombs event – SM volunteered to be the referee co-ordinator for the day. A follow up email will be sent requesting volunteers to officiate on the day.
5.0	Committee Reports
5.1.	President No report submitted.
5.3	VP Seniors WP, FM and TW attended the PL/AL manager and coaches meeting. FM advised of Temporary Dismissal (TD) procedure for 2019 season. Overall a positive night with good feedback on the TD and handball rule/Law. MWFRA offered to attend any further sessions to assist with clarification on these law/rule changes. PL & AL panel referee Forum to be held at Harbord Bowling Club on 27 March. MWFRA representatives will attend. We need referees with level 3 and up for Challenge Cup on Sunday 17 March.



No.	Minute
	<p>WP attended the Council of Cubs (COC) meeting. Topics discussed were 4th official role and responsibility discussed and explained. THE COC noted that the communication and presence of the MWFRA has elevated substantially in recent times and they were very happy with this and hope it continues.</p> <p>CB asked how the overall registrations were going to date. WP provided an update.</p>
5.4	<p>Assessors Convener Robbie confirmed as Assessor for the PL panel this year.</p> <p>Ken Lewis to become our resident Assessor for PL's, but needs to update his qualifications - ER is following this up.</p> <p>Ricky Morales to film getting the same reimbursement as last year for filming and editing; Files from 2018 to be supplied.</p>
5.5	<p>Branch Coach The workshop spreadsheet has been updated and disseminated with deliverable dates, personnel and agenda item.</p> <p>The MWFA clubs men's forum was held and much interest was directed towards temporary dismissals. The procedure was explained in full and the message that poor behaviour towards match officials is no longer to be tolerated was reiterated by MWFA and MWFRA. Changes and modifications to the laws for season 2019 were also presented.</p> <p>An offer was made to all in the room to attend their clubhouse and talk about temporary dismissals to coaches of all age groups. Whilst this got little traction, I still think this a worthwhile exercise and would like such an invitation emailed to all clubs to gauge interest.</p> <p>Two weeks of Thursday pre-season fitness sessions have yielded near zero attendance. Offering this seems futile as most people obviously would rather do their own thing.</p> <p>Negotiations are still underway with trying to secure Melwood for a day time pre-season fitness test, which would later be complemented by the usual night time sessions at Narrabeen Sports Academy. It is hoped that this morning session will be held before the end of March.</p> <p>I spoke to new recruits at Forestville RSL and the majority expressed consideration to utilising an online forum ONLY if it is frequented by referees only.</p> <p>A joint meeting between MWFA and MWFRA agreed to continue using the temporary dismissal format of last year which was ratified by FNSW, even though it differs to their application.</p> <p>The MWFA clubs ladies forum is set for 14 March 2019 at Cromer clubhouse. The same presentation will be made to the women as the men.</p>
5.6	<p>Course Coordinator Level 4 Entry Courses Currently we have a total of 89 juniors enrolled in the Level 4 Courses. 46 completed the course on 17 February and 43 are currently enrolled for the course on 10 March (instructed by LL and Steve Smit). This constitutes an increase on the numbers in 2018 (approx. 84).</p> <p>The age distribution of juniors is shown in the table on page 3 below. It shows that the number of 15 yo relative to 13 yo increased in the 10 March course, largely due to prioritising applications from older referees. The first practical course was cancelled due to rain. The next course is scheduled for 16 March. This seems to be consistent with the desired intake from CM's earlier analysis.</p>



No.	Minute																															
	<div style="display: flex; justify-content: space-around;"> <div data-bbox="242 398 790 891"> <p>Enrollments in Courses by Date</p> <table border="1"> <caption>Enrollments in Courses by Date</caption> <thead> <tr> <th>Date</th> <th>Enrollments</th> </tr> </thead> <tbody> <tr> <td>16 February</td> <td>46</td> </tr> <tr> <td>10 March</td> <td>43</td> </tr> <tr> <td>23 March</td> <td>14</td> </tr> <tr> <td>31 March</td> <td>5</td> </tr> </tbody> </table> </div> <div data-bbox="821 398 1348 891"> <p>Age Distribution of Junior Referees</p> <table border="1"> <caption>Age Distribution of Junior Referees</caption> <thead> <tr> <th>Age</th> <th>16 February</th> <th>10 March</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>13</td> <td>5</td> </tr> <tr> <td>14</td> <td>24</td> <td>22</td> </tr> <tr> <td>15</td> <td>5</td> <td>11</td> </tr> <tr> <td>16</td> <td>2</td> <td>2</td> </tr> <tr> <td>17</td> <td>2</td> <td>1</td> </tr> <tr> <td>18</td> <td>0</td> <td>0</td> </tr> </tbody> </table> </div> </div> <p>The seniors courses numbers are currently low, but this is qualitatively consistent with 2018. In 2018, saw a raise from similar numbers in early March to over 80 people in about 3 weeks hence, I expect these numbers to improve.</p> <p>Advanced Courses The advanced courses have currently only been advertised through Facebook and Insta. There are 5 people enrolled in the L3 Referee course, scheduled for April 14. This is about what I would expect, and should increase further when we send out an email. The L3 Assessors, scheduled on April 7, only has two people have enrolled, out of a desired 5-10 people. One of these people is external. This is slightly concerning. Hopefully it will improve with an email to referees. I also plan to email a couple of other associations to see if they can pass the course on to potentially interested referees (which is a nice way to help fund some of it). If you know anyone who may be keen, please let them know!</p> <p>RefLive I spoke to Simon Murphy from Reflive about the product this week. The planned deal with FNSW has fallen through as so he quoted the price as about \$10/referee/year. I imagine we would just use it for junior referees. Jack is going to follow this up further, but it is something to decide on before the start of the season.</p> <p>Appendix-Statistics and applications Some more stats for junior referees are shown below. The gender ratio in the 2nd course is more uneven than the first (I still don't have all the stats from PlayFootball). Overall, I expect female referees to constitute 20-25% of all referees, a bit lower than the MWFA's percentage of female players (29% in 2018). We also see a nice distribution of availabilities through the week. Although it may be lower than ideal for mid-week matches may be low if we have many catch up matches.</p>	Date	Enrollments	16 February	46	10 March	43	23 March	14	31 March	5	Age	16 February	10 March	13	13	5	14	24	22	15	5	11	16	2	2	17	2	1	18	0	0
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5.7	<p>Floor Member</p> <p>Noting the MWFA's concern for continuity of MWFRA representation at Judiciary meetings expressed at the MWFA/MWFRA meeting, CM undertook to attend Judiciary as often as possible.</p> <p>CM has not been invited to attend any Judiciary meetings yet this year - CM presumes that no meetings have been convened for any trial game matters.</p> <p>JM and CM will meet ahead of the Committee meeting to give CM a handover briefing about Judiciary and send-off reporting issues.</p>																						
5.8	<p>Gear Steward</p> <p>16 February 2019 Junior Referees Course at Forestville RSL 49 students were given whistle pack containing whistle, lanyard, yellow & red cards, note book and assistant referee's flag.</p> <p>Then again on the 10 March 2019 55 students at Cromer Park Club.</p>																						



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5.9	<p>Registrar The following report is not exact as the Play Football website gives false numbers in reporting. There are various reasons for the anomalies with one being that the website adds in the Active Kids Vouchers as duplicate registrations and then there are some that have deregistered or declined. Based on this, an overview of registrations as follows:</p> <table border="1" data-bbox="236 557 1094 1070"> <thead> <tr> <th>Referee by gender</th> <th>According to Playfootball system</th> <th>Actual numbers</th> </tr> </thead> <tbody> <tr> <td>Female referees</td> <td>40</td> <td>40</td> </tr> <tr> <td>Male referees</td> <td>361</td> <td>329</td> </tr> <tr> <td>Total referees</td> <td>401</td> <td>369</td> </tr> <tr> <td>Referee category</td> <td></td> <td></td> </tr> <tr> <td>Senior Appointable</td> <td>152</td> <td></td> </tr> <tr> <td>Team</td> <td>93</td> <td></td> </tr> <tr> <td>First year team</td> <td>11</td> <td></td> </tr> <tr> <td>Junior</td> <td>122</td> <td></td> </tr> <tr> <td>First year Junior</td> <td>90</td> <td></td> </tr> <tr> <td>Active Kids Voucher</td> <td>7</td> <td></td> </tr> <tr> <td>Approved</td> <td></td> <td>231</td> </tr> <tr> <td>Awaiting approval</td> <td></td> <td>138</td> </tr> </tbody> </table> <p>JT currently working on the “Awaiting approval” category.</p>	Referee by gender	According to Playfootball system	Actual numbers	Female referees	40	40	Male referees	361	329	Total referees	401	369	Referee category			Senior Appointable	152		Team	93		First year team	11		Junior	122		First year Junior	90		Active Kids Voucher	7		Approved		231	Awaiting approval		138
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	<p>Motion to accept all committee reports moved by WP and seconded by NB.</p>																																							
6.0	<p>Financial Reports</p>																																							
6.1	<p>NB provided the Balance Sheet and Profit & Loss Statement as at 28 February 2019 and talked through the items. Balance Sheet and Profit & Loss is healthy.</p> <p>BAS and IAS is up to date.</p> <p>Motion to accept the financial reports moved by WP and seconded by LL.</p>																																							
6.2	<p>Treasurers Report Referee Pay</p> <ul style="list-style-type: none"> • Pay runs are continuing and we are currently up to date on Trial Games. • Our goal is to pay referees every Wednesday for the weekend before. We paid one of these (Last Week) on a Thursday. <p>Accounts Overall Balance Sheet Healthy.</p> <p>Overall P& L Healthy – However we are missing receipts for registrations. NB has decided to hold off reconciling these until he has registration details with the goal of recording everyone’s registration fees under their name for the first time, thus giving us total traceability per member.</p> <p>Budget</p>																																							



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	<p>NB has drafted a budget which was handed out and sent to committee prior to meeting. NB needs to review this with respect to new uniforms, changes for Team Referees Uniforms and an increase in trial games. This could result in a ~\$20,000 loss for 2019 FYE. Further information to be provided.</p> <p>The Assistant Treasurer is handling other payments (apart from pays), billing clubs and externals (excepting the MWFA) and statutory obligations in terms of IAS and BAS.</p> <p>Meeting with MWFA Treasurer</p> <p>NB has completed a review of current activities performed by the Admin Assistant/Officer to be tabled and discussed at the meeting.</p>
7.0.	Administrative Reports
7.1	<p>Administrative Assistant Report</p> <p>MATCHREF Still waiting to talk with Bruce as to a resolution regarding uploading referee's to MatchRef due to the FFA number issue (many referees' have new FFA numbers due to PlayFootball registration and this would duplicate records in MatchRef).</p> <p>Hoping to be able to use MatchRef for the MWFA Challenge Cup games this week but this also relies on all our PL/PLR refs and ARs being registered.</p> <p>EMS Still waiting to talk with Bob re upload of referees to iCompman and if photos can be done automatically.</p> <p>General 2019 has seen a significant increase in the number of trial game appointments, including 4 weeks of Manly United. There has been hiccups with changed fields, times etc. Not sure what the solution is to reduce these issues as currently the whole process is manual. FNSW has appointed to next weekends Manly United Youth Boys so depending on continued availability we may no longer be required to cover these games. Would like to thank Jonathon for all his assistance during the trials, again covering multiple games. And to everyone else who has assisted wherever needed.</p> <p>TW to contact David Mason with regards to SM's workspace at Cromer Park Clubhouse.</p> <p>Motion to accept the administrative report moved by FM and seconded by NB.</p>
7.2	<p>Correspondence</p> <p>None raised.</p>
8.0	Criticisms Report
	None raised.
9.0	Report of Motions Determined by Electronic Voting
9.1	None
10.0	Notices of Motion
	Two motions received:



No.	Minute
	<p>1. Motion to accept that the match assessment for a referee to upgrade from a Level 4 Referee to a Level 3 Referee qualification, must be passed on an age appropriate match which the match's assessor deems allows the referee to show the competencies of a Level 3 referee. Motion moved by ER and seconded by NB.</p> <p>2. Motion to accept that panel referees should (not mandatory) complete an appropriate First Aid delivery course. Motion from WP was withdrawn for further discussion required.</p>
11.0	General Business
	<p>TW advised of mandatory general meeting run-sheet which will be held at Beacon Hill Primary School at 7:30pm on 18 March 2019.</p> <p>ER discussed a parent's information session should they need to referee an uncovered game for under 12 to 16's. Should we do one this year? Committee agreed if we can get a minimum of 20 attendees.</p> <p>CB circulated a draft amendment to the by-law so life-members shouldn't pay MWFRA fees. We will look to have this tabled for the April general meeting.</p> <p>JM mentioned the upcoming practical course for juniors and if anyone from the committee would like to assist to contact him. JM will also send an email to committee requesting assistance.</p> <p>JM advised that mentors won't get paid if they don't submit a written report.</p> <p>KM provided some background on MWFRA's ability to utilise the Cromer Park Clubhouse.</p>
12.0	Strategy Day Follow Up
	<p>FM distributed by email an amended/updated version of the strategy day spreadsheet which incorporates discussions from the strategy day follow up meeting held in February 2019. Further discussion needs to occur.</p>
13.0	Meeting closed by TW at 9:40pm.