



Manly Warringah Football Referees Association
PO Box 1091
DEE WHY NSW 2099

ABN: 51 116 360 302

Minutes of MWFA Committee Meeting
Monday 13 May 2019

Venue	Harbord Bowling & Recreation Club, Cnr Bennett St & Stirgess Ave, Curl Curl
Time	7.30 pm
Committee Members	Toby Williams (TW), Jack Morales (JM), Richard Socratous (RS), Nick Beugeard (NB), Luciane Lauffer (LL), Joshua Courts (JC), Frank Maiolo (FM), Ethan Ryan (ER), Jonathon Taylor (JT)
Others	Sigrid Mulherin (SM)
Apologies	Wayne Plant (WP), Craig McBurnie (CM), Trevor Croal (TC)

No.	Minute
1.0	Opening and Welcome
	TW opened the meeting at 7.37 pm and welcomed the attendees.
2.0	Apologies
	Apologies recorded as per above.
3.0	Confirmation of Minutes of previous meeting
3.1	The minutes of the previous meeting had been circulated. Moved that the minutes of the previous meeting held on 8 April 2019 be accepted. Moved NB / Seconded JT – CARRIED.
4.0	Business Arising
	8 April 2019 – Minimum age of team referees' and senior referees' policy. Pending. 8 April 2019 - CM to finalise a determination notice to be distributed to the Committee for approval prior to being advertised on the Association's website. Pending. 8 April 2019 - TW to contact David Mason in relation to available storage at Cromer Clubhouse. Actioned. The MWFA will allow storage of historical documents, as long as there is no "junk". 8 April 2019 - RS to locate previous correspondence from the MWFA in relation to the WWCC exemption for team referees and provide advice to TW and SM. Actioned. Correspondence confirmed that the exemption is ongoing.
5.0	Committee Reports
5.1.	The President's report had been circulated and was taken as read.
5.2	Nil
5.3	The Vice President's (Juniors) report had been circulated and was taken as read. JM reported on the mentoring of juniors, noting the average score for first year referees was between 6 - 7. JM and NB proposed an education/information session for coaches of junior teams on the procedures of the game and modified rules. TW suggested this would be better delivered via the MWFA at the start of the year.
5.4	The Assessors Convener's report had been circulated and was taken as read. LL thanked JM for handling her portfolio whilst she was overseas.

No.	Minute
	General discussion about modifications to MatchRef to allow for referees to be notified if they are to be assessed. TW requested any referee being assessed be contacted via text or email prior to the match to be notified as a matter of courtesy.
5.5	The Branch Coach's report had been circulated and was taken as read. Action: TW to contact David Mason with regard to pre-season agreement to rope off multi-fields to ensure spectators don't encroach on the field and get in the way of the AR.
5.6	The Course Coordinator's report had been circulated and was taken as read.
5.7	The Floor Member's report had been circulated and was taken as read.
5.8	The Gear Steward's report had been circulated and was taken as read.
5.9	The Registrar's report had been circulated and was taken as read.
	Moved that all Committee Reports be accepted. Moved FM / Seconded JT – CARRIED.
6.0	Financial Reports
6.1	The Balance Sheet and Profit & Loss Statement as at 30 April 2019 had been circulated and the Treasurer updated the Committee on the financials.
6.2	The Treasurer's report had been circulated and was taken as read. TW requested that at General Meetings the Treasurer provide in his summary the year to date net result, any major items of income or expenditure and any significant movement in the Association's assets.
	Moved that the financial reports be accepted. Moved JM / Seconded JC – CARRIED.
7.0.	Administrative Reports
7.1	The Administrative Officer's report had been circulated and was taken as read. SM asked the Committee to consider whether or not officiating trial games should count towards a referee's accreditation hours and it was agreed these games would not count towards accreditation hours. SM noted she had received some requests from referees' for their ID card. Agreed these cards would be provided on a request basis.
7.2	Out – All Members: Agenda for the General Meeting of 20 May 2019.
	Moved that the administrative reports be accepted. Moved NB / Seconded RS – CARRIED.
8.0	Criticisms Report
	Nil
9.0	Ratification of Decisions of the Executive Committee
	TW advised that the Executive Committee had approved the contract between the Association and Mrs Sigrid Mulherin, as drafted by NB and SM, with input from TW. Moved that all decisions of the Executive Committee since the previous meeting of the Management Committee be ratified. Moved ER / Seconded FM – CARRIED.
10.0	Report of Motions Determined by Electronic Voting
	Nil
11.0	Matters for Decision
11.1	NB advised that he, SM and FM went to Storage King nearby Cromer Clubhouse to consider storage space for uniforms, historical documents, etc. Storage King have agreed to provide an in-kind storage space to support the MWFRA and in return we will place their logo on our website. It was agreed that NB would continue to explore this opportunity and report back to the Executive Committee with a proposal.

No.	Minute
11.2	TW proposed the establishment of a Policy Sub-Committee to review, update and draft MWFRA policies to ensure that our policy documents are relevant and up to date. Agreed to with the Sub-Committee to be comprised of TW, NB, FM and ER.
12.0	General Business
	<p>FM suggested the MWFRA could do more to clear up common misconceptions relative to the LOTG among the MWFA.</p> <p>JM requested the Committee re-consider what games would be permitted for Level 3 Assessments, citing a recent example of where a referee was assessed on a WAL2 match. Agreed to discuss further.</p> <p>ER asked if any action had been taken to thank Forestville RSL for hosting two of our courses free of charge. TW mentioned that he had recently spoken to the Operations Manager at the RSL who offered the use of the Club to the MWFRA whenever necessary.</p> <p>Action: TW to prepare and send a letter of appreciation to Forestville RSL.</p> <p>KM requested the Committee collate the various logos of the Association over the years.</p> <p>Action: TW to investigate.</p> <p>JT mentioned that Jorge Martins, former MWFRA referee, had been selected to officiate at the World Mini Football event to be held in Perth.</p> <p>TW advised that the Executive Committee met recently and was pleased to report that everything was running well.</p>
13.0	Close
	TW thanked Committee Members' for their participation and closed the meeting at 8.57 pm.

Signed (Chair): _____

Date: _____